



# **Town of Hopkinton, NH**

## **Office of the Select Board**

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### **SELECT BOARD PUBLIC MEETING MINUTES MONDAY, JULY 14, 2014 APPROVED July 28, 2014**

Jim O'Brien, Chairman, called this regular meeting of the Select Board to order at 5:30 p.m. on Monday, July 14, 2014, in the large meeting room in the Town Hall. Chairman O'Brien introduced the members of the Board. George Langwasser led the Pledge of Allegiance.

**Members Present:** Jim O'Brien, George Langwasser, Sue B. Strickford, Sara Persechino and Ken Traum

**Staff Present:** Robin Buchanan, Administrative Assessing Assistant

**Public Present:** Ken Wilkens, Janet Krzyzaniak, Merle Dustin, Terri Page

## **II. ADMINISTRATIVE**

### **Consent Agenda**

Board members reviewed documents for signature and approved unanimously (5-0) the Consent Agenda, taking the following action on motion made by Mr. Langwasser and seconded by Mrs. Persechino:

Item	Date	Action	Comments
Accounts Payable Manifest	07-14-14	Approved	1,248,478.21
Accounts Payable Manifest	07-14-14	Approved	97,736.03
Payroll Manifest	07-14-14	Approved	69,493.50
Building Permit	07-14-14	Approved	Map 240 Lot 12.2
Building Permit	07-14-14	Approved	Map 223 Lot 2.4
Building Permit	07-14-14	Approved	Map 245 Lot 44
Building Permit	07-14-14	Approved	Map 207 Lot 28
Building Permit	07-14-14	Approved	Map 239 Lot 32
Building Permit	07-14-14	Approved	Map 101 Lot 20
Abatement Recommendation	07-14-14	Approved	Map 201 Lot 1
NO WARRANTY DEED	07-14-14	Approved	Town to Montore
Purchase & Sales (2)	07-14-14	Approved	Kenneth B. Miller
PAF	07-14-14	Approved	Recreation new hire
PAF	07-14-14	Approved	Finance-Budget Minute Taker
Transfer of Funds	07-14-14	Approved	16,376.25 Sewer to GF
Transfer of Funds	07-14-14	Approved	100.00 Spec Revenue to GF
Transfer of Funds	07-14-14	Approved	29,007.05 Rec Rev to GF
Forest Reimbursement Application	07-14-14	Approved	Signed

Agreement/Cable Franchise	07-14-14	Approved	Signed
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### **Approval of Minutes**

The Board reviewed the public meeting minutes of June 30, 2014. Mrs. Persechino made a motion; seconded by Mr. Traum to those who attended the Cable Committee Meeting.

**VOTE:** O'Brien, Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 5-0.

The Board reviewed the non-public meeting minutes of June 30, 2014, Session I. Mr. Langwasser made a motion; seconded by Mr. Traum to approve the non-public minutes of June 30, 2014, Session I.

**VOTE:** O'Brien Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 5-0.

The Board reviewed the non-public meeting minutes of June 30, 2014, Session II. Mr. Traum made a motion; seconded by Mr. Langwasser to approve the non-public minutes of June 30, 2014, Session II.

**VOTE:** O'Brien, Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 5-0.

The Board reviewed the non-public meeting minutes of June 30, 2014, Session III. Mrs. Persechino made a motion; seconded by Mr. Traum to approve the non-public minutes of June 30, 2014, Session III.

**VOTE:** O'Brien, Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 5-0.

### **III. PUBLIC APPOINTMENTS**

**Regional Transportation:** Terri Page of Mid State Regional Coordinating Council was in to inform the Board of the Council's role in transportation. Ms. Page stated the NH Legislature passed RSA 239B, which established the Statewide Coordinating Council for Community Transportation (SCC). In 2009, the SCC established 10 Community Transportation Regions. Mid-State covers Belknap County, Merrimack County, and the towns of Hillsborough and Deering. Their goals are to create a Mid-State Regional Ride Resource Directory; begin working with existing volunteer driver programs (like Hopkinton's Dial a Ride) and help to coordinate a volunteer driver program network, etc. Chairman O'Brien thanked Ms. Page for coming. He also inquired if there was more the Board could do. Ms. Page encouraged the Board to let the public know about the program and to be supportive of funding at the state level.

**Fire Station Update:** Fire Chief Doug Mumford was in to discuss the possible options for the equipment and staff to be out of the building at 9 Pine Street during certain times of the

upcoming renovation. It was noted that the trailers used for office space cannot be used as sleeping quarters for firefighters. Fire Chief Mumford stated there is the option of an addition to Station 3, located at 110 Main St, Hopkinton. The addition consisting of 2 bunk rooms and office space; and other options discussed were renting an RV or perhaps an apartment in town. Fire Chief Mumford will look into all three. His thoughts on an addition to Station 3 are that in the end, we would have an addition but with the other options, the money goes for rent. Cost for an addition would be around \$23,000. Fire Chief Mumford stated the tanker will have to be stored off site. Options were discussed. Fire Chief Mumford will return in two weeks with more information.

#### **IV. PUBLIC FORUM**

Amy Bogart inquired if the Board had made a decision with regards to the Hopkinton Fair. Chairman O'Brien replied we are waiting for information from the Fair and gave a brief timeline of events to date. Mr. Langwasser stated the Board asked to be invited to meet with the Fair Board, however, that has not happened.

Merle Dustin asked if the portable bathroom at the bandstand could be relocated as it is facing the audience.

Janet Krzyzaniak stated the Fire Station renovation is taking too long. She further stated many people thought it would be started right after Town Meeting. She inquired if it was behind schedule. Chairman O'Brien responded the finish date is still March/April 2015.

Ken Wilkens asked the Board what they would do if a federal bus showed up with Texas plates showed up at the Cracker Barrel and dropped off 50 illegals.

#### **V. OLD BUSINESS**

#### **VI. NEW BUSINESS**

**Shared Services Meetings:** Chairman O'Brien stated the Board has received an invitation from Bruce Johnson to attend a Shared Services Meeting. Mrs. Strickford stated she has attended those meetings in the past, however, the towns involved are much smaller than Hopkinton and she did not feel it was not constructive for the town. She also stated that she spoke with Neal Cass before deciding to drop out of the meetings. It was suggested that perhaps assessing might be an area that could be discussed. Chairman O'Brien will decline Mr. Johnson's invitation; however, he will ask that the Board be kept up to date with Minutes from the Shared Services Meetings.

#### **VII. TOWN ADMINISTRATOR UPDATES**

#### **VIII. OTHER**

Chairman O'Brien stated there is a snapping turtle at the Town Beach and we are in the process of getting help to remove it from the area.

Board of Selectmen

August 4, 2014

Page 4 of 4

The Senior Cookout will be held on Wednesday July 30 at Elm Brook Park.

Staff Appreciation Picnic will be held on Thursday, August 14 at noon.

Cable Franchise has delayed signing contract with Henniker for 30 days.

Chairman O'Brien stated he will not be here for the next meeting on Monday, July 28, 2014.

### **ADJOURNMENT**

There being no further business, motion by Mr. Traum, seconded by Mrs. Persechino to adjourn the meeting. Vote 5-0 in favor of the motion. The meeting adjourned at 6:50 p.m.

Respectfully submitted,

Robin Buchanan

Administrative Assessing Assistant